

## Fed Focus for Title I Contacts September 16 - 20, 2024

Shoutout to the following schools for already submitting your Parent Advisory name(s) to our Office: Ayden Elementary Ayden Middle GR Whitfield Grifton Stokes WH Robinson If you have not submitted your name(s), please do so by Friday, September 20th. Please send contact information for your parent that includes Name, Phone Number, and Email.

As of Friday, September 13th, we have not received the verification forms for distribution of the HQ Parent Letters:

AG Cox Ayden Elementary Bethel Chicod EB Aycock Farmville Middle Northwest Ridgewood South Greenville





Your non-HQ Teacher in the classroom letters need to go home no later than Friday, September 20th. The Verification of Dissemination forms are due in our office by September 27th.

As a reminder, your Title I Events must be posted on the calendar by Friday, September 20th. Don't forget when posting your event, you MUST put the name of your school!

As previously announced, our first District Title I Event will be held on Thursday, October 17th from 5:30 - 7:00. We are finalizing the date and will send flyers to your school as soon as we confirm the location. Title I Website Update: Use the following steps to add information. If you want to add your artifact for the August Required Meeting. You will click on the August Folder.

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ACTIVE		Overview			Actions 🔻
ACTIVE		2024-25 Title I Information			Actions 🔻
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If you need help, please contact Mrs. Cox to set-up a time for her to come assist you! If you have not received your contract, please email me! I submitted all contracts last week.

We are in the process of securing some additional support for Interpreting Services. We hope to have someone in place within the next two weeks. Our new person will be able to assist with phone calls home, three-way phone calls, and Title I Events. Please note that she will NOT be available in the mornings. I will send you the name and contact information as soon as everything is finalized.

Don't forget there must be either an administrator or a Title I contact at each of the district parent engagement events. Please save the dates - October 17th and April 3rd.

Your required Annual Title I Meeting must be held by September 30th! Please make sure you provide your parents plenty of advance notice. Don't forget at this meeting, you must review the following: 1) What is Title I?

2) What do we use our Title I funds for?3) How are Title I funds used to support students?

Don't forget that the following artifacts are required for ALL Title I events: 1) Parent Invitations (In all languages represented in your school) 2) Agenda from Meeting 3) A copy of your presentation or handouts/materials shared with parents that are "educating them". 4) Parent Sign-In Sheets

\*\*Remember that you MUST have 5 non-PCS employees present at an event for it to qualify for reimbursement. The maximum reimbursement is \$4.50 per person.

"Ability is what you're capable of doing. Motivation determines what you do. Attitude determines how well you do it." Lou Holtz



